

## **SOUTH BAY PUBLIC LINKS GOLF CLUB** **TOURNAMENT PAYMENT POLICIES**

### **ONLINE PAYMENTS USING PAY PAL:**

In response to member requests for more flexibility and efficiency, all tournament entry fees may now be made online using Pay Pal. You can set up a free account by going to [paypal.com](http://paypal.com), thereby being able to have your instructed payments made directly either from your credit card or from your bank account. You can also pay via pay pal using your major credit card without having to sign up for an ongoing pay pal account. Pay Pal is very well established and regarded as totally safe and secure. Instructions on our website [sbplgc.com](http://sbplgc.com) will guide you on how to pay for any tournament this way, and for those who prefer we will always continue to accept checks by mail. When paying with Pay Pal, then you simply email us your entry information to [sbplgc@earthlink.net](mailto:sbplgc@earthlink.net). There is a small \$1 surcharge per tournament entry to cover what Pay Pal charges the club for this service. For any further questions about Pay Pal, please feel free to email [sbplgc@earthlink.net](mailto:sbplgc@earthlink.net).

### **ENTRY FEES MUST NOW BE MADE IN ADVANCE TO INURE SIGN-UPS, NO EXCEPTIONS:**

In the past, we have taken some sign-ups by either email or phone, subject to “pay later” or “pay at the tournament.” Effective immediately, unless it is a last minute entry where space is available and we inform a member to just “show up and pay there,” this practice will no longer be available. Please understand we have to commit our numbers and actually pre-pay the courses a week or even further in advance, so any no shows can cost the club money. We have sustained several losses this way, and in order to remain the best value club in the market, we need to insure against such problems. Perhaps even more importantly, we don’t want to slow up check-ins by verifying and collecting entry fees, and we want to adopt a very clear and simple system that is equally fair to each and every member. As the membership has grown and because we have space limitations due to the months with early sunsets, unfortunately there may just not be room in every tournament for every member that wants to play. **This is why we continually stress signing up early, wherever possible. Also, by now only considering an entry as “valid and accepted” once we have actually received the payment, this is the only way to be fair and equitable to all members.**

**In short, any entries received without payment will be held and not considered until the payment has arrived, either via check or Pay Pal confirmation. To the extent that tournaments have caps on the number of entries, priority for entering will be based on the order in which the club receives payments.**

If we receive emails requesting signups without payment, you may receive a copy of this policy as your reply. We understand people travel and have emergencies and there may be **unusual and infrequent** times where a member may request an exception to enter by

email to pay later, and we will fairly consider them on a case by case basis, but these need to be very limited. Typically, with a valid reason, we will make an exception for you. Additionally, if you sign up for a tournament and then later develop a schedule issue to where you can only play if you get an early tee time, then just email us and we will make it work for you, but again these requests need to be valid and only occasional for each member.

### **REFUNDS/CREDITS:**

The Board appreciates efforts to sign up early, and in return we understand that plans can change and therefore we pledge to work with members in these circumstances to issue credits wherever possible. If you notify us that you need to cancel prior to the date shown on the form when entries close (which corresponds to when we have to pre-pay the green fees), then you will absolutely get a full credit for the amount paid. If you paid by pay pal, then we will send you an immediate electronic refund. If you paid by check and it is still uncashed, then we will destroy it. If it's a check already deposited, then you will get a credit on the club's books for a future tournament. On the other hand, if you notify us of cancellation **after** entries have closed and **after** we have paid the course, then we will do everything possible to fill your spot, but without any guarantys. Assuming we subsequently fill and are paid for your spot, then you will get the full credit/refund. However, if we are unable to replace you such that the club would be faced with a financial loss, then you will not be eligible for a credit (this however very rarely occurs).