



Glen Ellyn Speed Skating (GESS) Club By Laws

The following are the By-Laws of the Glen Ellyn Speed Skating Club

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Article 1 – Name

Section 1

The name of this organization shall be Glen Ellyn Speed Skating (GESS).

Section 2

The location of GESS shall be the Village of Glen Ellyn, Illinois.

Section 3

The address of GESS shall be the address of the home rink.

Article 2 – Affiliation

Section 1

GESS is affiliated with the Amateur Skating Association of Illinois (ASAI) and the Amateur Speed skating Union (ASU).

Section 2

GESS is subject to the by-laws of the ASAI, the ASU and GESS.

Article 3 - Purpose

The purpose of GESS shall be to promote the Sport of speed skating, including the instruction of speed skating, racing, and conditioning, care of equipment, character building and sportsmanship.

Article 4 – Membership

GESS is organized and operated completely through volunteering participants.

Section 1

Skating members of GESS shall be paying members that skate. Skating members are not required to race, but if they do, certification of their age must be provided to determine proper age classification.

Section 2

Active members of GESS shall be anyone who meets the financial and other obligations of GESS established by these by-laws.

Section 3

Voting members of GESS shall consist of club officers, coaches and family members, where each family has 1 vote. All voters must be 18 years of age or older. Where family members are also club officers or coaches, they may only vote in only one of those positions/capacities.



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Article 4 – Membership (continued)

Section 4

All GESS members may be expected to serve on committees as necessary to the function of GESS.

Article 5 - Officers and Executive Committee

Section 1

The government of GESS shall be vested in the Executive Committee, subject to the approval of the active membership.

Section 2

The officers of the club include the:

- Manager
- Assistant Manager/Secretary
- Treasurer/Registrar
- Silver Skates Meet Director
- Publicity
- Fundraising
- New Members Liaison
- Operations
- Team Spirit
- Skater Representative
- Head Coach.

Section 3

The executive committee shall consist of the officers of:

- Manager
- Assistant Manager/Secretary
- Treasurer/Registrar
- Skater Representative
- Head Coach.

Section 4

The officers of GESS shall be elected in the manner prescribed in the by-laws.

Section 5

The officers of GESS shall hold office for a minimum period of one year, or until their successors are appointed in the manner prescribed by the by-laws.

Section 6

The Manager may be designated each year by progression, where by the Assistant Manager/Secretary may move up to Manager. Progression is not a mandate if other methods better serve the immediate needs of GESS.

Section 7

The positions of the Treasurer/Registrar and Assistant Manager shall be placed in nomination by nomination committee for election by the voting members at the annual meeting.

Article 6 – Government

Section 1

The executive committee shall have responsibility and control of the assets and management of GESS, subject to the approval of the voting membership



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Article 6 – Government

Section 2

All funds of the organization shall be deposited in bank accounts established in the name of Glen Ellyn Speed Skating and withdrawn there from by signature of the Manager, Assistant Manager, or the Treasurer.

Section 3

The Treasurer may authorize a disbursement up to 300.00 for any cause or purpose that is outside the scope of the approved budget in the conduct of GESS business.

Section 4

Disbursements in excess of \$300.00 shall be approved by the executive committee. All contracts require the approval of the executive committee. Sale or disposal of assets shall be done with the approval of the executive committee.

Section 5

Any officer may be recalled by a two thirds vote of the voting members of GESS present at any regular or special meeting, provided that written notice of such proposed action shall be mailed to each of the voting members ten days prior to the date of such meeting.

Section 6

Mid term vacancies in the executive committee, excluding the office of Manager shall be filled by a majority vote of the voting members at a special meeting. In the event of a mid term vacancy in the office of Manager, the Assistant Manager shall succeed to the office of Manager and the voting membership shall elect a new Assistant Manager at a special meeting.

Section 7

The assignment of officers to fill mid term vacancies shall be done by the Manager, with the advisement of the executive committee.

Section 8

In the election of officers, the candidate receiving the greatest number of votes shall be certified as the elected officer.

Section 9

Any skating member may be terminated for cause by a two thirds vote of the voting members present at any regular or special meeting, provided that written notice of such proposed action shall be mailed to each of the voting members ten (10) days prior to the date of such meeting. Prior to any action by the voting membership, any skating member subject to termination shall have the right to a closed hearing before the executive committee and be notified of their decision. The skating member subject to termination shall have the right to appear in person or through a representative at the executive committee hearing and/or subsequent membership meeting.

Section 10

The fiscal year of GESS shall be from June 1st to May 31st.

Article 7 – Selection of Officers

Section 1

The Past Managers Advisory Committee shall hold an annual meeting no later than May 15th, at a location selected by the present Manager to determine if the new officers accept their positions by progression as stated in Article 5; Section 5, and to nominate a new Treasurer.

Section 2

The new officers shall assume office no later than June 1.



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Article 8 – Duties of Officers and Coaches

Section 1

The Past Manager serves as an advisor to the current manager and executive committee.

Section 2

The Manager shall supervise and co-ordinate the affairs of GESS and shall also:

- (A) Maintain a roster of skating and active members and coaching staff.
- (B) Prepare and maintain an inventory of property owned by GESS and the current location of same.
- (C) Appoint and supervise all committees.
- (D) Maintain a point chart for the edification of all skating members, updated after each meet.
- (E) Maintain liaison with A.S.A.I. and ASU.
- (F) Informs members of relevant business
- (G) Handles contract with Center Ice (or other ice contractor)
- (H) Represents GESS at ASAI meetings
- (I) Coordinates GESS Board
- (J) Maintains a permanent record of the Minutes of all meetings
- (K) Carries on the general correspondence of GESS and act as custodian of all Minutes and correspondence.

Section 3

The Assistant Manager/Secretary shall act in the Manager's stead and preside at meetings in the absence or unavailability of the Manager and shall assist the Manager in the affairs of GESS as directed by the Manager and shall also:

- (A) Keep minutes and maintain club records
- (B) Obtain and copy meet forms
- (C) Notify all skating members of all scheduled meets and all changes of meets and practices.

Section 4

The Treasurer/Registrar shall establish and maintain accounts; receive and deposit monies received by GESS and maintain an accurate record of same; disburse funds as authorized by the Manager and maintain an accurate record of same; submit a financial statement at each regular or special meeting; and prepare a written report at the end of the fiscal year or at the May membership meeting. Maintains checkbook and prepares and maintains working budget for GESS; registers members with ASU/ASAI; maintains roster of current and old members.

Section 5

New Members/Parent Liaison shall respond to calls on voice mail system; assist trial members and new members in filling out waivers and membership forms, answer questions and distribute speed skating information to trial and new members.

Section 6:

Silver Skates Director shall direct the Silver Skates Meet.

Section 7

Publicity shall send press releases to newspapers; coordinate and handle other publicity matters as necessary. Keep club web site up to date.

Section 8

Operations shall open the office, locker room and mat cage for practice; keep inventory of mats, blocks, buckets, squeegees, and other GESS equipment; organize mat repair during off season; ensure the track is marked for practice; get the track certified by an official from ASAI if a meet is to be hosted on the track.



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Article 8 – Duties of Officers and Coaches (continued)

Section 9

Team Spirit organizes holiday party, end of year banquet, GESS team picture, team clothing orders. Ensure that the GESS Flag is displayed at meets when possible.

Section 10

In addition to the individual responsibilities of officers, the Executive Committee shall:

- (A) Provide GESS with a Head Coach.
- (B) Appoint three GESS Representatives to the A.S.A.I.
- (C) Encourage the skating members to select a Class A boy and girl and a Class B boy and girl, Midget or above, to serve as liaison to the executive committee.

Section 11

The Head Coach, or, in the head coach's absence, an assistant designated by the Manager, is responsible for conducting all GESS practices and shall have authority over all skating and active members at practices and meets.

Article 9 – Obligations of GESS

Section 1

GESS will as practicable:

- (A) Provide coaching staff
- (B) Provide regular practice ice time
- (C) Provide safety pads
- (D) Provide information regarding equipment and apparel

Article 10 - Meetings

Section 1

Annual May and September membership meetings are mandatory and the Manager at the Manager's discretion may call any other membership meetings.

Section 2

The Manager upon the request of 25% of the voting membership shall call special membership meetings.

Section 3

Notice of the date, time, place and purpose of any meeting shall be given to the voting membership to the fullest extent possible.

Section 4

Monthly meetings of the executive committee will be scheduled on a specific day of each month and held if sufficient business warrants at the discretion of the Manager.

Section 5

Special meetings of the executive committee shall be called by the Manager upon request of three (3) members of the executive committee.

Section 6

Notice of the date, time, place and purpose of any special meeting of the executive committee shall be given to the members of the executive committee to the fullest extent possible.

Section 7

Quorum; Twenty-five percent of the active GESS membership, or ten (10) active members, whichever is greater, shall constitute a quorum at any GESS membership meeting. A majority of the Executive Committee shall constitute a quorum at any Executive Committee meeting.



Glen Ellyn Speed Skating (GESS) Club By Laws

Article 10 – Meetings (continued)

Section 8

Procedure; The conduct of membership and Executive Committee meetings shall be governed by Robert's Rules of Order.

Article 11 – Obligations of Members

Section 1

Each active member shall fulfill the following financial obligations:

- (A) Payment of a pro-rated share per skating member of the annual operating expenses of the GESS, including, but not limited to, practice ice time, coaching fees, safety equipment, insurance, A.S.A.I. and ASU dues.
- (B) Active participation in fund raising and other projects adopted by GESS, until the financial obligation of the skating member has been met.

Section 2

The Executive Committee has the authority to adjust the financial obligations of families having more than one skating member on the team.

Section 3

Each skating member shall comply with all sanctioned meet rules and practice good sportsmanship at all ASAI or ASU events.

Section 4

All skating members at all GESS short track practice sessions shall wear a helmet, gloves, and long sleeve top that covers the neck and arms. Neck guards, shin guards, and kneepads are highly recommended. Skaters not wearing protective gear will not be allowed to practice.

Article 12 - Agreements

Section 1

The Executive Committee shall have the authority to enter into contracts which expire before the end of the following fiscal year. Any contracts for a longer period of time must be approved by the membership.

Article 13 - Amendments

Section 1

The by-laws of GESS may be amended by a two-thirds vote of the voting members present at any regular or special meeting, provided that written notice of the proposed amendment together with a copy thereof, has been mailed or presented to the voting members at least ten (10) days prior to the date of such meeting.

Article 14 – Year End Awards

The McChesney Award shall be granted annually to the boy and girl, regardless of class, pony included, earning the highest total of points meeting the following conditions:

1. The skater must be a Class A registered member of GESS.
2. Points are to be scored on the following basis on final events only:
 - 5 points for First Place
 - 3 points for Second place
 - 2 points for Third Place
 - 1 point for Fourth Place

Points shall only be counted in those events which the ASAI includes in its computation of points to determine the official point standing of each skater in the State of Illinois for both long and short track events, including the National Short Track and Long Track Meets, and the North American Short Track and Long Track Meets. Any points scored at the National or North American Meets in classes not recognized by USISA (commonly known as relay and exhibition classes) shall not be counted.



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The All Around Award

1. *Awarded annually to one male and one female competitor, regardless of class (A or B) and of racing group (i.e. Pony, Midget)*
2. *The skater must demonstrate the highest level of commitment in training and competition compared to their peers*
3. *The skater must demonstrate good sportsmanship: be supportive toward their peers; respectful of the coaching staff and all club members; be gracious in both winning and not winning; have a positive attitude..*
4. *The skater must make beneficial contributions to the club: help with mats, water and blocks at practice; share information; participate in fund raisers; not be disruptive at practices.*

The Rookie of the Year Award

1. Awarded annually to one male and one female competitor, or, if insufficient rookies of one gender, may be awarded to two skaters of the same gender.
2. Skater must be a racing member who has competed in ASAI point scoring meets.
3. Skater must have been a skating club member for 3 or fewer semesters.
4. Consideration shall be given to the following in this award:
 - Level of improvement achieved during "rookiedom" should be among the highest of all rookies
 - Skating skill should be among the highest of all rookies
 - Racing skill should be among the highest of all rookies
 - Commitment to racing should be among the highest of all rookies
 - The number of points scored as a B competitor should be among the highest of all rookies. If the skater advanced to A, the number of points scored as an A should be given additional weight, due to the additional competition they had relative to peers who remained B competitors.

The Most Improved Skater Award

1. Awarded annually to one male and one female competitor, or, if insufficient competitors of one gender, may be awarded to two skaters of the same gender.
2. Skater must be a racing member who has competed in ASAI point scoring meets.
3. The skater can not qualify as a rookie (if they were a rookie, then they should be considered for rookie of the year award instead)
4. Consideration shall be given to the following to determine the winner:
 - Level of improvement in skating technique
 - Level of improvement in skating speed
 - Level of improvement in racing
 - Level of improvement in attitude

These bylaws were approved at a meeting of the Board of Directors of the Glen Ellyn Speed Skating Club on _____, 20XX.