

**AMERICAN CANCER SOCIETY, CALIFORNIA DIVISION, INC.**  
**Northern California Pain Initiative**  
**Pain Stakeholder Discussion Forum Workgroup Conference Call**  
**March 2, 2009, 1-2 pm**

**Summary Action Notes**

Present: Beverly Nicholson, Kathy Keller, Alecia Sanchez, May Sung

Follow-up actions from conference call:

**Pain Stakeholders Forum Transcript**

- Alecia Sanchez will circulate the C4 (California Colorectal Cancer Coalition) Executive Summary (PDF) to this workgroup to use as a template/model;
- After realizing that a whole section of the Forum was not transcribed, Kathy Keller agreed to summarize the "missing sections" of the transcript (Scott Fishman's presentation and panelists);
- Beverly Nicholson will summarize the highlights of the two panels (after Aaron Gilson's and after Penney Cowan's presentations);
- Alecia Sanchez will summarize the Summary and Action section;
- May will send the 4 Powerpoints (Gilson, Cowan, Fishman, Kephart) to Beverly, Kathy and Alecia to help in their summary preparation;
- May will send a copy of the CD to Alecia;
- A Draft document will be circulated to this small workgroup in the next couple of weeks;
- Beverly and Kathy will provide a Progress Update on the (next) March 17th NCPI Advisory Council conference call;
- Once a Final Draft of the Executive Summary is prepared, circulate to all attendees of the Forum for input prior to it being finalized and published;
- Alecia will put together a Policy Action Plan and timeline for presentation and discussion on the April 16th Advisory Council conference call;
- The Executive Summary preparation and the discussions with NCPI Advisory Council regarding policy actions will take place simultaneously;
- Alecia will inform the NCPI about timeline for introducing new bills which will be sometime in the Fall 2009, this would be for 2010;

- Invite Joan Jerzak, Laura Sweet to provide input and advice; Beverly will invite them by email;
- Alecia will work to involve all the boards in preparation for any policy actions -- medical, nursing, pharmacy, etc.

**Recommitment to NCPI Advisory Council – Follow-up**

- Beverly will draft a recommitment letter with a response form for May and Kathy's review;
- Send this to all current NCPI members;
- Response Form will include two categories:
  - Recommit as NCPI Advisory Council member
  - Send Information Only

**Recommendations for NCPI Advisory Council members:**

- Joan Jerzak
- Mary Ann Misenheimer, RN, CHPN
- James Willis, MD
- Jeffrey Reinking, MD
- Mark Holtsman, PharmD
- Gina Libby (Aptos)
- Maggie Buckley (Walnut Creek)
- Others to be identified in reviewing Forum transcript

Call adjourned at 2:05 pm