

**Northern California Pain Initiative, Interim Executive Committee
Conference Call
Monday, February 9, 2004, 5-6 pm**

Summary Notes

Present (via phone conference): Donna Anderson (Chair), Barry Cole, Kathryn Keller, Marcia Grant, Thurman Hunt, Donald Lyman, Bill Marcus, Beverly Nicholson, Paul Riches, Tricia Wynne, Rita Yakubik, May Sung

New Members (Welcome!): Tricia Wynne, JD, representing the Attorney General's Office, End of Life Care; Rita Yakubik, RN, MSN, representing California Hospice and Palliative Care Association.

Unable to attend: Mary Bennett, Andrew Bertagnolli, Mark Blum, Judy Citko, Diane Fink, Deborah Leary, Lori Reisner, Ben Rich.

Interim Executive Committee Chair, Donna Anderson, called the meeting to order and took roll.

The minutes of the January 12, 2004 meeting were reviewed. It was noted that Marcia Grant's attendance had inadvertently been omitted. There was a brief discussion regarding the accuracy of the concept of an "Officers' Group" within the larger Interim Executive Committee. Consensus indicated this concept was correct. The minutes were subsequently accepted with the one revision.

[Nominations for Officers Group](#)

May Sung reported that, in discussing the function of the officers group within ACS, it was determined that, at present, there is no need for the position of Treasurer, as all the budgeting and financial aspects are being sponsored as a project of ACS until such time as separate non-profit status is established.

Donna Anderson introduced the need to complete the officers group by electing a Vice Chairperson to provide representative input when dealing with day-to-day issues. There was general agreement that the officer be a physician or similar clinician to provide the clinical perspective. Dr. Barry Cole was nominated, but declined due to logistical difficulty of a 3 hour time difference and a busy clinical practice in Hawaii for at least 6 months of the year. Dr. Thurman Hunt also declined the nomination, citing demands of a busy practice. Beverly Nicholson nominated Mark Blum, and the nomination was seconded though Dr. Blum was unable to be on this call.

Action: Dr. Cole agreed to contact Dr. Blum to urge him to accept this position. Failing this, Dr. Cole agreed he would provide input as the Vice Chairman as able, given the circumstances.

[Recommendations for Other Interim Executive Committee Members](#)

In follow-up to this issue, raised at the last meeting, Donna announced the pleasure of welcoming Tricia Wynne, JD, from Bill Lockyer's office, who works on End of Life Care issues, and Rita Yakubik, RN, MSN, who will represent California Hospice and Palliative Care Association in the place of Margaret Clausen, CHAPCA & CHF Executive Director.

Additional members are being sought for the Interim Executive Committee to replace individuals who have interest in NCPI, but are unable to commit to active participation at this time: Chris Pasero, Chris Miaskowski and Steve Pantilat.

A representative from UC Davis was suggested. Dr. Scott Fishman, Dr. Paul Kreis and Dr. Mark Holtzman (PharmD) were mentioned. Both Drs. Fishman and Holtzman previously stated they were not available at this time.

Action: Kathy Keller agreed to contact Dr. Kreis and Peter Koo, PharmD, from UCSF, who was also suggested.

In considering a member representing consumers, several individuals were considered but have moved out of the area.

Action: Kathy Keller agreed to contact Penny Cowan and seek others through networking. Beverly Nicholson will also contact the Oncology Nursing Society, the American Society of Pain Management Nurses and other local pain groups to solicit representatives.

[Communications Process for Officers Group](#)

As per the above discussion, communications between the officers and to the general membership, needs to be streamlined. Kathy Keller proposed a "bulletin board" style website that might be accessed through a link on the ACS website and, as suggested by Bill Marcus, be linked with SCCPI. The design envisioned would be a site with several categories: events/meeting postings, meeting minutes, news items of general interest and a link for networking. Members could review postings, post their own notices and questions, etc. on their own time schedule without the need to overwhelm their individual email. May has posed this question to the ACS communication department but has not received the information yet. Kathy has extended the question of potential cost to private consultants, but has no response as yet. Issues to be resolved include costs and funding sources for development, maintenance and, if an outside service is used, access issues through ACS IT personnel. Progress will be reported at a future meeting.

[Committee Reports](#)

[Professional Education Committee - Bill Marcus & Beverly Nicholson](#)

The minutes from the Professional Education Committee meeting, held February 6th, were distributed by email to Professional Education Committee members.

Action: May will distribute them to all IEC members.

Bill Marcus reviewed the 5 discussion points and the committee's 2 recommendations. Briefly, Bill Marcus has developed a thorough outline comparing and contrasting Federal CS prescribing laws, current CA law and how SB151 will affect prescribing and dispensing practices. Paul Riches is developing a one page information sheet on SB151 which is planned to be available through a link on the CA Board of Pharmacy website and included in Health Notes, a monograph on SB151 and pain-related education due to be published in April, which will be available to all healthcare professional boards for dissemination and continuing education credit.

The committee recommends that on March 8th, instead of the telephone conference, the IEC have a face-to-face meeting for the purpose of viewing Paul's PowerPoint presentation to educate IEC, and to prepare for wider dissemination. The majority of the IEC committed to attending a meeting at the Oakland ACS office on 3/8/04 at 3 to 6 pm

for this train-the-trainer program and regular IEC meeting. Telephone call-in capability will also be available.

Action: Rita Yakubik requested the session be audiotaped for those who are unable to attend or call in (due to travel). The officers group will attempt to accommodate this request, with the understanding that this tape is solely for internal use.

There was a discussion regarding the educational teleconferences proposed, in reference to the committee's second recommendation.

Action: Marcia Grant agreed to check with SCCPI regarding their interest in participating and how to best accomplish this.

On the point of outreach to other practitioners, Barry Cole noted that the California Medical Association wanted to be the lead organization on this effort. May Sung recalled that Sam Roth from the CMA had expressed interest in the NCPI.

Action: Kathy Keller agreed to contact Sam Roth to obtain his participation in this process.

Actions: Paul Riches will contact Teri Miller, Executive Director of CA Society of Health System Pharmacists and Carlo Michelotti, or other representative from CA Pharmacists Assn to determine their willingness to participate in this offering to their members.

Thurman Hunt graciously offered his institution's ability to sponsor CME for these programs.

[Membership Committee](#)

On behalf of Margaret Clausen, Chair of Membership Committee, Kathy Keller reports that the feeling at this time is that a communication system needs to be established prior to actively recruiting NCPI members.

[Long Term Planning](#)

May Sung reviewed the recent disappointing news that the California Endowment felt that they could not provide a planning grant to support NCPI development. May will continue to seek other funding sources through ACS grant-writers. Suggestions for funding are also welcome.

[SCCPI Liaison - Marcia Grant](#)

Marcia Grant reports that she has shared SCCPI's strategic plan for 2004-05 with Donna Anderson.

Actions: Donna will be contacting various individuals about aspects NCPI should consider. Marcia further recommended that it be distributed to the entire IEC. Donna agreed this would be beneficial.

May Sung reports that ACS has given SCCPI a \$10,000 grant toward implementation of various projects within their plan.

Action: Bill Marcus recommended that current NCPI members be added to SCCPI membership for collaborative benefit. He also recommended that Marcia recommend that SCCPI invite an NCPI officer to their annual gala. Marcia will

bring those recommendations to SCCPI for their consideration.

The meeting was adjourned. Next meeting will be March 8, 2004, at the ACS offices conference room in Oakland, CA from 3:00pm to 6:00pm.

Respectfully submitted,
Kathryn Keller