

DRAFT

**Northern California Pain Initiative
Interim Executive Committee Conference Call
April 12, 2004, 5-6 pm**

Summary Notes

Present: Donna Anderson, Dr. Kathy Keller, Dr. Mark Blum, Judy Citko, Dr. Marcia Grant, Dr. Don Lyman, Beverly Nicholson, Rhonda Nichols, Penney Cowan, May Sung

Absent: Mary Bennett, Dr. Andrew Bertagnolli, Dr. Barry Cole, Dr. Diane Fink, Dr. Thurman Hunt, Deborah Leary, Bill Marcus, Dr. Lori Reisner, Dr. Ben Rich, Tricia Wynne, Rita Yakubik

Call to Order - Donna Anderson, Chair, called the conference call to order. A draft summary of the March 8 conference call was reviewed and accepted.

Update on Dissolving of 501c3 - Rhonda Nichols informed the IEC that Northern California Cancer Pain Initiative (NCCPI) was in good standing again for next year. She requested that a restricted account be set up at ACS so that existing funds (about \$11,000) can be transferred and requested Legal Counsel to advise as to next steps.

Action: May will follow up with ACS' Legal Counsel to determine what is required.

Review of Infrastructure – Donna announced that Dr. Barry Cole and Dr. Mark Blum have agreed to serve as Co-Vice Chairs for NCPI. Donna and Kathy proposed the idea of renaming the Interim Executive Committee (IEC) to Advisory Council. The new name would impart a more permanent infrastructure rather than using the “interim” terminology. The Officers' Group would still exist with the five members, including Chair, Secretary, Co-Vice Chairs and Administrative Staff. It was pointed out that NCPI is focusing on leadership development that is important to the longevity of the NCPI. The IEC agreed to be renamed as the “Advisory Council.”

Action: Define functions and responsibilities for the Advisory Council and Officers' Group.

SCCPI/NCPI Liaisons - Marcia Grant reported that she has shared the SB 151 PowerPoint presentation that Paul Riches created with SCCPI Board. Discussion ensued about how NCPI can collaborate more closely with SCCPI. It was suggested that NCPI subcommittee chairs could match up with SCCPI subcommittee chairs and be informed about each groups' activities and collaborate whenever possible. As a first collaboration, the SB 151 audioconference will be co-sponsored by NCPI and SCCPI.

Action: To further collaborations between SCCPI and NCPI, Donna agreed to join future conference calls of SCCPI Board whenever possible.

Subcommittee Updates:

LAF Proposal - May reported that the Lance Armstrong Foundation proposal was submitted March 26.

Power Over Pain – A Public Awareness Project – The American Pain Foundation together with the American Alliance of Cancer Pain Initiatives has funds available to support this public awareness project. Florida, Louisiana and Massachusetts piloted POP in 2003-04 and each developed different strategies to inform and educate the public and community leaders, and health care professionals about pain issues. The strategies were developed based on the strengths and interests of the volunteers based on local community needs. However, the one requirement for participation that would be difficult at the current time is a State Project Coordinator who can commit to 20 hours/week for the duration of the project. Another criteria is to begin the project by July 15, 2004 and complete it within one year.

Action: Email information on POP to Marcia, Penney and Kathy.
May shall inquire about the possibility of another ACS staff or a student intern who may be able to contribute time for this project.

Strategic Plan review - Tabled discussion for next conference call.

Action: Review and send comments to the Officers' Group.

SB 151 Professional Education Project - Beverly Nicholson, Co-Chair of the Professional Ed Subcommittee provided an update on the planning for the SB-151 audio conference. The subcommittee has had two conference calls to plan; objectives are developed and ACS flyer will be finalized. The audio conference is scheduled for May 19, 12:15-1:15 pm. Paul Riches will be presenter. With the AT & T Executive Offering we can ask three questions for data gathering and tracking. It was decided on last conference call to not offer CME for the audio conference. A CD recording of the audio conference will be made from which copies can be made. Tony Daquipa, May's staff assistant, is the email contact for registrations. The PPT presentation and call-in information will be emailed after registration is received. Purdue Pharma has agreed to develop an educational piece for individual practitioners, which can be distributed by Purdue Pharma representatives.

Action: Penney and Beverly will work on a public/patient version of how SB 151 will affect them.

Membership Subcommittee – No report at this time.

AACPI Annual Meeting – The group agreed to develop a poster board for the AACPI meeting in June on the progress of the NCPI. Marcia Grant offered to take it for NCPI if nobody from NCPI attends.

Donna adjourned the conference call at 6 pm.

Next conference call is scheduled for Monday, May 10, 5-6 pm.