

**NCPI Advisory Group Conference Call
April 11, 2005 5-6pm**

**Summary Notes
(Accepted July 11, 2005)**

Advisory Council Members present: Donna Anderson, Judy Citko, Vicky Ferraresi, Marcia Grant, Kathy Keller, Beverly Nicholson, Lori Reisner, May Sung, Rita Yakubik

Other participants: Ann Gouré, Steven Rickards, Glenn Yokoyama

Donna Anderson called the conference to order and took roll. The summary notes of the March 14th meeting were accepted.

NCPI Website Launch/Promotion (Vicky Ferraresi)

In the absence of Cathy Dawson, May Sung reports that Cathy is still in the process of writing an announcement for the website launch that NCPI members can forward to their contacts. Vicky reports she will send out the email announcements from a list of email addresses submitted. Vicky reports that Chuck believes the NCPI website is ready to go live as soon as ACS requirements are completed. May will follow up on this process, with the goal of having the new website go live/kick-off date on or about May 1st.

Chuck has been updating the site continuously. A recent suggestion was received to include a link for Health on the Net (code name HON) Foundation, based in Geneva. (www.hon.ch/medhunt). There was discussion about criteria for selecting which links would be added to the website. Vicky and Mark Blum will be first reviewers for content. Bev Nicholson also suggested the need to have ongoing oversight for high quality to maintain our credibility. May also reported that ACS Legal Counsel, VP for Corporate Communication and the Chief of Mission Delivery need to approve these additions.

***Action Item:* Website communication workgroup to oversee development of operating criteria for items to be included on the website and the process.**

***Action Item:* Individual NCPI Advisory Council Members are advised to ensure the listing on the roster has the appropriate information they wish to have listed. (You know who you are.)**

A question was raised regarding whether NCPI should formally endorse the new APS clinical practice guideline for the management of cancer pain. SCCPI is placing a link on their website homepage and announcing their endorsement. Also, the National Comprehensive Cancer Network (NCCN) plans to publish new cancer treatment guidelines at the end of this year, which can be downloaded without charge from their website.

Action Item: Website workgroup to investigate steps needed to place a similar link endorsing the cancer guidelines, and eventually the NCCN guidelines on the NCPI website.

AB1782 (Judy Citko)

Judy reports that she is unsure whether the grant proposal to fund AB1782 activity, written by Brett Michelin, a lobbyist for CMA, has been funded.

Action Item: Judy will follow up on progress of AB1782 and provide future reports.

FSMB Workshops Update (Bill Marcus)

In Bill's absence, this item was deferred.

Additional Announcements

May noted that ACS has been piloting the conference call method to deliver the "I Can Cope" classes to cancer patients and other interested participants. The four modules are on nutrition, pain, fatigue and financial/money management issues. May notes that Mark Holtsman, PharmD, will be the speaker on the May 9th call on pain management.

Next Meeting

The scheduled call on May 9th is cancelled. The next Advisory Committee conference call will be held at 5-6pm on Monday, June 13, 2005.