



An Introduction to Senior Membership in The Civil Air Patrol



This unofficial guide is not intended to replace any CAP Pamphlets or Regulations.

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Dutchess County Composite Squadron NER-NY-159

CAP NEW MEMBER FLOW



Document Goal

This document seeks to advise new senior members on how to quickly become more active and productive members of the Civil Air Patrol

- This document contains links (active links while running Power Point in Slide Show) to key documents or sources of additional information from The CAP National, NY Wing and DCC Sr. Squadron Web Sites
- Please refer to official CAP Regulations for all the current training, specialty track and promotion requirements



How Do I Get More Information?

- **About The Civil Air Patrol**
 - CAP [Fact Sheet](#)
 - [What the CAP Does](#)
- **About Senior Membership in CAP**
 - CAP [Prospective Member Package](#)
 - CAP [Fast Start Pamphlet \(CAPP 7\)](#)
- **Join Us at an [DCC Squadron](#) Meeting**





I'm In... Now What?

- **Before You Have a CAP ID Card**

- Complete [CAP Application](#) (CAPF 12)
- Complete [Level I](#) training (this is critical)
- Become familiar with [CAP Knowledgebase](#)
- Visit the [DCC Squadron WebSite](#)



- **After Issued a CAP ID Card by National HQ**

- Sign-up and explore CAP [eServices](#)
- Talk with Squadron Commander regarding staff and specialty track needs Purchase a [uniform](#) ([The Hock Shop/](#) or [CAP Online Store by Vanguard](#))



I'm In... Now What?

- **Start CAP Professional Development**
 - Become familiar with the [CAP Senior Program](#)
 - Review [Specialty Tracks](#) and requirements
 - Reviews the MIMS Tutorial on [eServices](#) site
 - If you want to be on the CAP Ground Team or be a CAP Mission Pilot, start by completing the CAP Emergency Service course ([CAPT 116 I & II](#))
 - Consider completing [The Yeager Award](#)
 - If you want to be a CAP a Pilot and wear CAP Pilot Wings, complete the [CAPF Form 5 Flight Check](#)
 - You can select a [CAP Specialty](#) and train to become a Technician, Senior or Master Rated Emergency Services Officer in a variety of specialty roles
 - Check the [DCC Squadron](#), [South Eastern Group](#) & [NY Wing](#) Calendars



How Do I... ?

- **CAP Resources Online Are Extensive**

- [CAP Knowledgebase](#) answer most questions
- [CAP Regulations](#) (CAPR) and [CAP Pamphlets](#) (CAPP) show what you should do

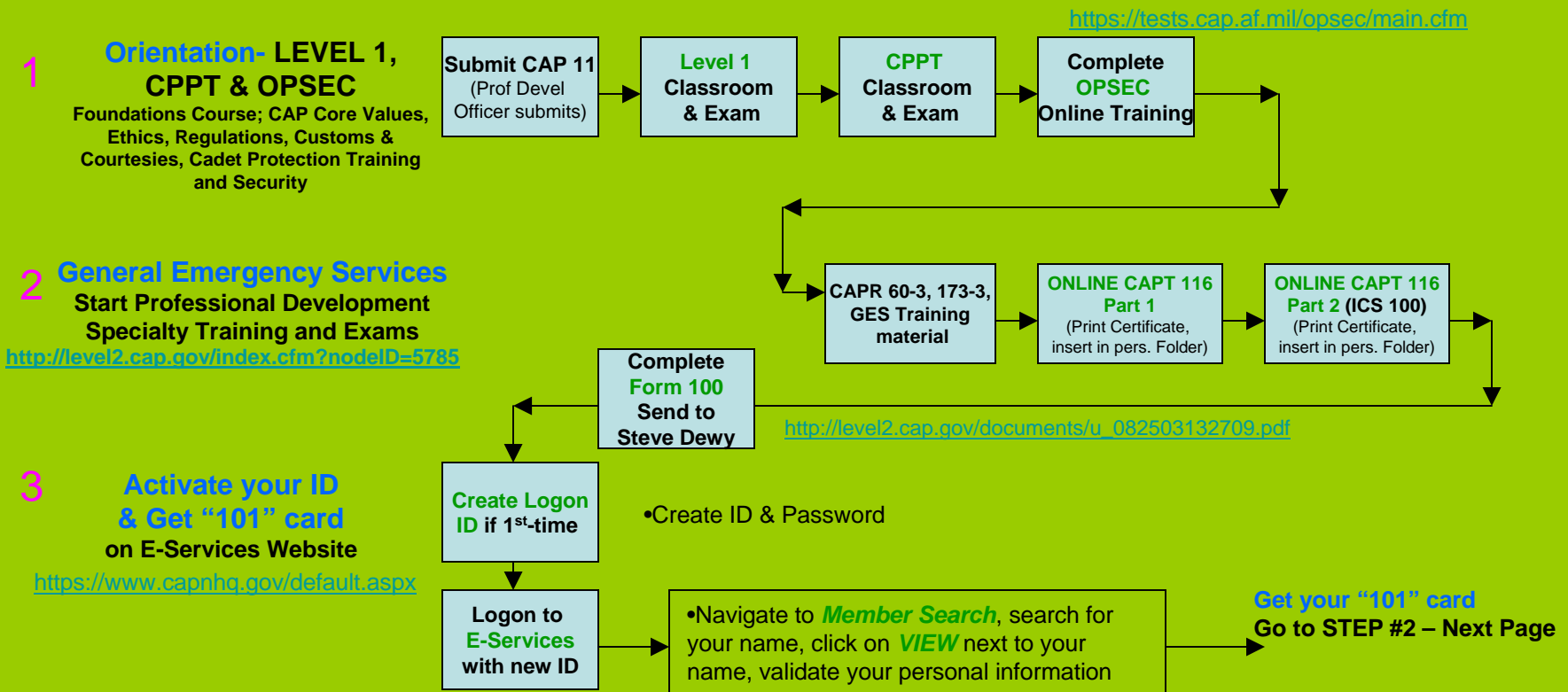
- **If You Can't Find It Then Ask Someone...**

- Ask your CAP mentor's help or a friend...
- Speak with member of [DCC Squadron](#) staff



Orientation and Getting Started Flow

Step Activity



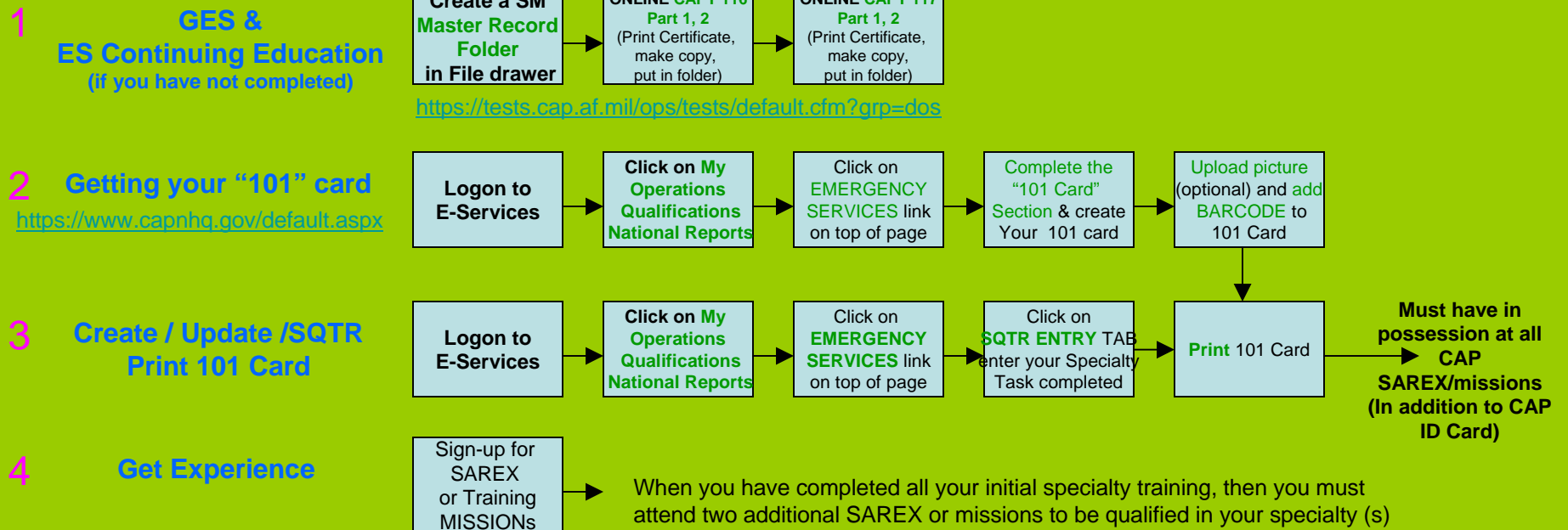
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Choosing a Member Specialty

Step

Activity



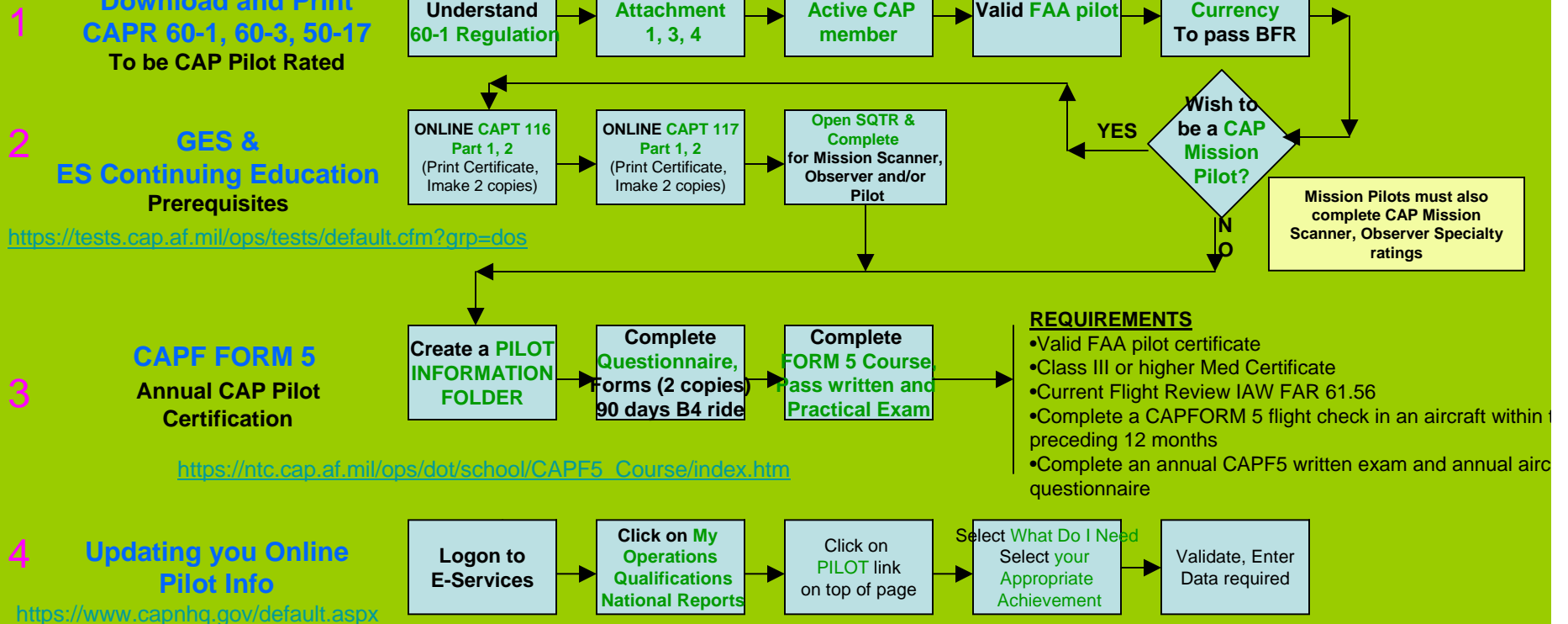
CAP NEW MEMBER FLOW



So You Want to be a CAP Pilot?

Step

Activity



CAP NEW MEMBER FLOW



Level Training

a. Level I, Orientation. Level I training provides the new senior member with information required for active membership in CAP. This level consists of the Orientation Course and Cadet Protection Program Training (CPPT). Shortly after joining CAP, the member receives a collection of pamphlets and manuals from the CAP Bookstore that make up the senior member handbook. Members should study these materials prior to attending a Level I Orientation Course. The Level I Orientation Course provides basic information about the CAP program. It consists of video and instructor presentations. Chapter 3 details Level I training.

b. Level II, Technical Training. In this level, the member acquires a technical skill and begins receiving basic training in leadership and management topics. CAP presents study material in pamphlets called Specialty Track Study Guides. Each member, in coordination with the unit commander and unit Professional Development Officer (PDO), selects a specialty based on individual interests and the needs of the unit. Squadron Leadership School (SLS), a formal course, trains squadron-level members to perform their squadron jobs and introduces leadership and management techniques. Level II training also includes the Air Force Institute for Advanced Distributed Learning (AFIADL) CAP Senior Officer Course. CAP requires completion of Level II and time-in-grade for duty performance promotion to the grade of captain. Chapter 4 gives the specific details of Level II training.

c. Level III, Management. Senior members desiring to serve in CAP management positions train at this level. Completion of Level III requires attending a Corporate Learning Course (CLC) and other specialized requirements. CAP requires completion of Level III and time-in-grade for duty performance promotion to the grade of major. Chapter 5 gives specific details of the Level III program.

d. Level IV, Command and Staff. This level concentrates on members desiring to become leaders in CAP. Every wing and region commander, and those members being groomed to replace them, should complete Level IV. CAP requires members to complete Region Staff College (RSC) at this level. Members unable to attend a region staff college may complete the USAF Squadron Officer School (SOS) by correspondence or any of the Professional Military Education (PME) equivalents in Attachment 2. In order to receive a duty performance promotion to the grade of lieutenant colonel, members must complete Level IV and time-in-grade. Chapter 6 gives the specific details of the Level IV program.

e. Level V, Executive. Those performing duty as commanders or staff officers train at this level. This level concentrates on advanced leadership and management subjects. To complete this level, members attend the National Staff College (NSC). Members unable to attend the college may elect to complete the USAF Air Command and Staff College (ACSC) by correspondence or any of the PME equivalents in Attachment 2. Chapter 7 gives the specific details of the Level V program.

NOTE: CAP requires members to earn the awards accompanying the various levels of professional development prior to being recommended for duty performance promotions. See CAPR 35-5, CAP Officer and Noncommissioned Officer Appointments and Promotions, for criteria for special and professional appointments and promotions based on education or mission related skills.