



Southeast Wisconsin Group, Civil Air Patrol
United States Air Force Auxiliary
306 South Main Street
Delavan, WI 53115-1727



10 February 2006

MEMORANDUM FOR SOUTHEAST WISCONSIN GROUP

FROM: WI-205/CC

SUBJECT: Safety Policy

1. **Responsibility:** As members of the Civil Air Patrol we each have a responsibility to ourselves, our families and to our community to protect the most precious resource we have, our people. It is not acceptable for any member to intentionally cause an injury to another person.
2. **Risk Management:** All seniors and cadets in command or acting as supervisors must evaluate the conditions and hazards of an activity before employing our resources. Any supervisor, senior or cadet must turn down tasking which they believe has an unacceptable risk.
3. **Education:** The best tool we have to prevent injury and loss of resources is education and training. This includes: education and training in the operational specialties of a task; the technical education required for equipment operation; experience in employing the skills gained in classroom and practical training.
 - a. Links to the NHQ safety information can be found at:
<http://home.earthlink.net/~glrwi205>
 - b. Safety operating instructions can be found at:
<http://home.earthlink.net/~glrwi205/safety>
4. **Mishap Notification:** Follow the reporting requirements laid out in your squadron's safety supplements and the wing supplement to CAPR 62-2. When on a group activity follow the requirements of the Group Operating Instruction 62-2.
5. **Awards:** In December the Group HQ will submit a Safety Officer of the Year nomination from the entire group membership based on information from the preceding 12 months.

Elizabeth R. Curry
Commander

