

Southeast Wisconsin Group Headquarters
2008 Goals Summary
For the Period 31 Decemeber 2007 through 31 Decemeber 2008

1. INTERNAL EMERGENCY SERVICES GOALS

1.1. Qualifications

- 1.1.1. To increase the number of unit members qualified as MCC operators.
- 1.1.2. To increase the number of unit members qualified in Advance ES Specialties.

1.2. Aircrew Goals

- 1.2.1. To provide aircrew training slots for all active unit aircrew members.

1.3. Ground Team Goals

- 1.3.1. To provide ground team training for all active unit aircrew members.
- 1.3.2. To provide trained ground team members and leaders to lead and/or augment ground teams.

1.4. Sustainment Goals

- 1.4.1. To maintain all active unit members basic Emergency Services qualification.
- 1.4.2. To renew and maintain the Advanced Emergency Service Qualifications of the active unit members.

1.5. Administrative Goals

- 1.5.1. To ensure that all mission activitiy and Emergency Services training data is entered into WMU/WMIRS within 15 days of the end of the mission.

2. INTERNAL AEROSPACE EDUCATION GOALS

2.1. Education

- 2.1.1. To increase the number of active members who have completed the AEPSM.
- 2.1.2. To increase the Aerospace Education knowledge of the active members of the unit through discussion/briefing of related topics.

2.2. Support Goals

- 2.2.1. To provide administrative support to the Group-Wide Aerospace program.

3. COMMUNICATIONS GOALS

3.1. Training Goals

- 3.1.1. To hold two communications excercises.
- 3.1.2. To establish and manage aVHF radio network.
- 3.1.3. To ensure that all active members are trained up to ACUT level.
- 3.1.4. Hold a communications meeting once per year.

4. PROFESSIONAL DEVELOPMENT GOALS

4.1. Education

- 4.1.1. To update the Senior Training Library.
- 4.1.2. Maintain 100% completion of Level 1 by active members of the unit.
- 4.1.3. To institute a semi-annual review with each member of training level requirements/goals/plans.
- 4.1.4. To ensure active, non-master rated members progress1 training track level in the year 2008.

4.2. Support Goals

- 4.2.1. To provide administrative support to the Group-Wide Professional Development program.

4.3. Administrative Goals

- 4.3.1. To ensure that all senior training is recorded with 30 days of completion.

5. LOGISTICS GOALS

5.1. Operations

- 5.1.1. To maintain the van in mission ready status.
- 5.1.2. To maintain the trailer in mission ready status.
- 5.1.3. To maintain vehicle folder in accordance with CAPR 77-1.

5.2. Support Goals

- 5.2.1. To identify the material needs of the unit needed to meet goals.
- 5.2.2. To obtain material commercially or through the CAP sources to meet unit needs.

5.3. Administrative Goals

- 5.3.1. To keep all active members current on driver's list by supplying data to WILGT/DL.
- 5.3.2. To maintain driver's record in each member's file IAW CAPR 77-1.
- 5.3.3. To maintain supply records in accordance with CAPR 67-1.

6. SAFETY GOALS

6.1. Education

- 6.1.1. To ensure that the unit safety officer completes the AFIADL Safety Course.
- 6.1.2. To implement the National Safety Day program.

6.2. Support Goals

- 6.2.1. To maintain safety records IAW directives.
- 6.2.2. To submit unit safety report annually as schedule by regulation.

7. FINANCE GOALS

7.1. Operations

- 7.1.1. To complete and submit an activity finance report to the unit within 2 weeks of the end of the activity.
- 7.1.2. To ensure that the unit expenditures do not exceed unit income at the end of the year.

7.2. Support Goals

- 7.2.1. To report on financial status, fund raisers, projects profit/loss quarterly.
- 7.2.2. To record minutes of the unit finance committee.

8. ADMINISTRATION GOALS

8.1. Project Goals

- 8.1.1. To update report requirements list.

8.2. Support Goals

- 8.2.1. To maintain records IAW directives.
- 8.2.2. To submit unit reports as schedule by regulation.

9. PUBLIC AFFAIRS GOALS

9.1. Training Goals

- 9.1.1. To provide a training activity for PAO's in the group.

9.2. Community Liaison Goals

- 9.2.1. To locate potential sources of financial support.
- 9.2.2. To provide information to community organizations about CAP community support activities

10. PERSONNEL GOALS

10.1. Recognition Goals

- 10.1.1. To submit a Senior Member of the year nomination by 31 December 2008.
- 10.1.2. To submit a Brewer Award by 31 December 2008.
- 10.1.3. To submit a Safety Officer of the year by 31 December 2008.
- 10.1.4. To submit a Communications Officer of the year by 31 December 2008.

10.2. Support Goals

- 10.2.1. To forward form 2a's to commander within 30 days of eligibility.
- 10.2.2. To maintain personnel files with current information.
- 10.2.3. To implement an audit system of personnel files.

11. COMMAND GOALS

11.1. Leadership Goals

11.1.1. To attend all Wisconsin Wing Commander's Meetings.

11.1.2. To attend all SE WI Group Commander's Meetings.

11.1.3. To work with other unit commanders in accomplishing the missions of CAP.

11.2. Support Goals

11.2.1. To develop a schedule for reviewing goals and achievements with staff people.

11.2.2. To e-mail a meeting agenda to all unit members by the Sunday before each meeting..

11.2.3. To will keep meetings on schedule The Deputy Commander will